

Minutes for PTA Meeting August 29, 2023 @7pm, General Meeting

Meeting Called to Order

- Theresa calls the meeting to order
- Lauren confirms we have Quorum (28 members)

Welcome (Theresa)

- Theresa welcomes us back and jumps into the agenda

Secretary Report (Lauren)

- Lauren Motions to have the minutes approved from the May 16th Meeting
- Casey Seconds
- Minutes are approved unanimously
- Update on Newsletter- we are using Canva, Week Ahead, and keeping it simple (upcoming events, next meeting, volunteer opportunities, and contact)

Treasurer Report (Andi)

- We had a financial review and that went well, you can read it if you request it from Andi
- Andi reviewed the budget overview, and went over the large items
 - added money for mini teacher grants,
 - change in ASP online vendor program - have switched to the program home room many new benefits
 - We zeroed out the Tolbert Grant- Boosterthon will also show a zero for PTA, because Admin and school will fund it
 - Spring Fundraiser from PTA (Duck Race)
 - We will be providing Tolbert mini alumni scholarships (Seniors who are Tolbert Alumni can apply)
 - New Forms our on the PTA Website page for reimbursements, and checks
 - Andi reminds us that it is important to be prompt with forms and to make sure you meet required deadlines
 - If you need a Cash Box, let Andi know in advance (at least 2 weeks)
 - Vicki Galer- Why do we keep a high balance?
 - Provides extra budget for an additional year just in case
- Andi Moves to approve the budget, Theresa seconds, budget passes unanimously

VP Membership Report (LaTanya)

- Teachers and Staff can be entered to win a \$25 gift card if you join by August 31st,
- If you join by September 29th 2 more Amazon gift cards will be offered
- 25% off for all staff who register by August 31st for families and September 30th
- 154 Members to date, goal is to double that by next meeting

VP Family Events Report (Jaemi)

- 1st Family Event was Ice Cream Social for Open House

- Kindergarten Meet Up is coming up next, TBD
- Fall BINGO
- Tolbert Picnic September 14th
- Hoping to do a dance- in February
- Spring BINGO
- Other ideas- Movie Night
- Taking Suggestions on ideas
- WE NEED VOLUNTEERS for ALL EVENTS!

VP Fundraising Report (Zaina)

- Sprout School Supply Contract for 2024-
 - Zaina makes a motion to approve using Sprout 2024-2025, Latanya Seconds
 - Ms. Galer- mentions that the notebooks are defective with sticky pages
 - Latanya offers to reach out and figure it out with Sprout
- Will do similar event for Winter Fundraiser as the Winter Wonderland last year
- Spring Fundraiser- if interest, reach out to Zaina

VP of ASP (Faliha)

- Dates for Fall have been approved
 - Sept 10-13th, PTA can register (9pm)
 - Sept 13 everyone else can register (9pm)
 - Programs will run Oct 11/12-Nov 15/16
- Will be using Homeroom Software Program, will help the admin side and the parents
- Susan Mullen mentions that bus times are still variable, so we may need to tweak times

PTA Committee Reports

- **Shirts (Theresa)**
 - Kickoff Assembly THIS Thursday, House shirts will go live then
 - Kindergarten will need to buy it, as well as new students
 - 5\$ short sleeves, 12\$ long sleeves -which is new this year
 - If there is a financial concern, we can help- contact Theresa with size and house designation
- **Appreciation(Olivia)**
 - Back to School Breakfast with Teacher (already done)
 - Staff Appreciation Weeks are in May
 - Snacks and Treats for PD and After School Meetings
- **Spirit Wear (Erin)**
 - Spirit wear store will be launched in October, after House Shirts
 - Pajama Pants Added
 - Ashley Green asks if it is possible to get hats, Erin will check on it
 - Kendayl asks about the possibility of having sensory sensitive materials for kiddos who have those needs
 - Erin will loop Theresa in, to see if that is possible for House Shirts too

- **Spirits Nights/Odyssey of the Mind(Cerra)**
 - Spirit Nights
 - Bruesters September 6th 5pm-8pm (Mullen and Rosen Handing Out Cones)
 - Sept 19th Solo Pizza 4pm-Close
 - OM
 - Regional Theme just announced
 - Working on September Info Session
 - Will work on getting Coaches and Teams together
 - Lots of help and volunteers will be needed!
- **BINGO (Erika and Erin)**
 - No Updates, just starting to plan- fall theme
- **5th Grade Party**
 - Looking for Party Chair and Co-Chairs
 - Galer will be teacher contact for 5th Grade Party

Advisory Committee Reports

- **LEAF (Loudoun Education Alliance of Families)**
 - 1st meeting was held on August 21st to elect new officers and establish norms
 - We will present policies to you all for feedback via the week ahead
 - Feedback Right now- Questions for the New Superintendent- want to go yourself? Look out for dates for the Listening Sessions (Tuscarora is October 26th- 7pm)
- **SEAC(Special Education Advisory Committee)**
 - Tolbert Needs a Rep
 - Wednesday Sept 6th is first meeting @7pm
 - Lauren Shernoff will do the report this month
- **MSAAC(Minority Student Achievement Advisory Committee)**
 - Tolbert Need a Rep
 - Wednesday September 20th @ 7pm

Principals Report (Susan)

- Picnic September 14th- Family Event, Food Trucks
- Literacy Night 9/27- Reading Department have resources from VDOE
- 9/21 Info Session for Watch Dog Dads
- Great start to the year, working out some bus concerns, but overall just GREAT!

Open Discussion/New Business/Questions

- Do 2nd Graders need to bring a snack?- Sarah W. says no snack needed for now, trying it out
- Revised Dismissal Times: K-2 2:40pm, 3-5 2:45pm
- Some concerns raised about Bus 362- 2nd load buses being very late arriving home

- PTA is sponsoring a Candidate Forum for the School Board Candidates
 - October 4th 6pm-8:30pm (Leesburg, Catocin, and At-Large)

Next Meeting October 10, 2023 @7pm

Meeting Adjournment (Theresa)

- Theresa Motions to Adjourn, Jaemi Seconds, Meeting Adjourned 8:23pm

Attendees:

Lauren Shernoff
Andi Kiehle
Ashley Green
Casey Stumpf
Dana Bober
Debra McMahan
Erin Ford
Faliha Chaudry
Giovana Lee
Jaemi Carkin
James McConnell
Jess Soaper
Jessica Simmers
Katelyn Cortez
Katherine Pedrick
Kendayl Fissel
LaTanya Holland
Madeline Omer
Sara O'Hare
Sabrina Soto
Susan Mullen
Theresa Wesley
Zaina Brown
Tim Ottmann
Vicki Galer