

PTA Meeting Minutes

John W. Tolbert, Jr Elementary

Thursday, March 3, 2022

7:00 PM

President Zaina Brown called the meeting to order at 7:00pm. In attendance were:

Zaina Brown- President, Theresa Wesley- Treasurer, Emily Bower - Secretary, Laura Burger – VP of Family Events, Dana Laukhuf – VP Fundraising, Susan Mullen – Principal, Melissa Mehalchick - Dean of Students, Dana Bober - Assistant Principal, Jaimi Hecht – 4th Grade Teacher, Laureen Lampl – 1st Grade Teacher, Dabney Erickson – 3rd Grade Teacher, Wendy Gentrup – Kindergarten Teacher, Rebecca Allmond – 2nd Grade Teacher, Ms. Windle – 5th Grade Teacher, Casey Stumpf

Approval of Agenda/ Establish Quorum

The agenda was emailed and approved. Quorum was established.

Approval of Minutes

The draft minutes from the February meeting were emailed. There were no changes to the minutes. Emily motioned for the minutes to be approved, Dana L seconded the motion, and the minutes were approved.

Officer Reports

Treasurer: Theresa Wesley

- The current balance is \$31,800
- During February, the 5th grade had the slap bracelet fundraiser for their end of year party. Their current budget is \$2827 if no other fundraising is done.
- End of year projection is \$23,848
- A motion was made to adjust the ASP budget, with an income of \$4000, expense of \$550, and net of \$3450. The motion passed.
- \$500 is still available for Teacher Grants (each grade level, specialists, etc.). Several grades plan to use theirs (1st grade, 5th grade among others)

Vice President of Family Events: Laura Burger

- Family Dance is being planned for April 1st.
- Spring BINGO will be on April 29th with a PJ theme. Doors will open at 6:30 and BINGO will start at 7 pm. There will be games, raffle prizes, pizza and candy sales.
- Pastries with Parents will be on May 14th, potentially on the basketball courts outside

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Vice President of After School Programs: as reported by Zaina Brown

- During the last week of March, info will be going out about the spring session
- The next session is planned to start on April 20th.
- June 1st or 2nd, and 8/9th will be make up days

Secretary: Emily Bower

- Emily is planning to have a newsletter for the end of this month. Please contact her if you have any announcements, events, suggestions/additions you'd like for her to include ASAP.

Vice President of Membership: as reported by Zaina Brown

- We currently have 180 members

Vice President of Fundraising: Dana Laukhuf

- Sylvan Learning will be donating \$200 as an add on option
- Discussion regarding next year's fundraising
- Banners on the fence will potentially bring in \$350 in funds per year

President's Report: Zaina Brown

- Zaina is calling for volunteers for the PTA Executive Board for the next school year. Anyone can volunteer for any position.
- The Spring vendor event will be held on May 7th. Let her know if you are interested in participating.

Principal's Report

- Ms. Mullen proposed a PTA table at the March 24th Literacy Night which will also have games, readers, etc.
- ASP has gone smoothly with good participation.
- The 5th grade party can now be held inside on the second half of the last day of school.
- Staff Appreciation week will be coming up soon. (Olivia is in charge). Themes have been selected for each day.
- Any future PTA fundraisers will need to be done outside of the school day.

New Business/Comments

There was a discussion regarding grade level grants. Several teachers will be in contact regarding the use of their grants.

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Next Meeting: April 7th, 2022.

Adjournment

- Adjournment 7:17 pm