

**PTA Meeting Minutes**  
**John W. Tolbert, Jr Elementary**  
**Thursday, June 9, 2022**  
**7:00 PM**

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President Zaina Brown called the meeting to order at 7:02 pm. In attendance were:

Zaina Brown- President, Theresa Wesley- Treasurer, Emily Bower - Secretary, Andi Kiehle – VP of ASP, Susan Mullen – Principal, Dana Bober - Assistant Principal, Dabney Erickson – 3<sup>rd</sup> Grade Teacher, Gabrielle Restivo, Jennifer Canales, L. Holland, Rachael Tallerico, Nargess Latifi, and one other (name unknown)

**Approval of Agenda/ Establish Quorum**

The agenda was not emailed nor approved. Quorum was established.

**Approval of Minutes**

The draft minutes from the May meeting were emailed. There were no changes to the minutes known, however there was no motion to approve the minutes.

**Officer Reports**

Treasurer: Theresa Wesley

- The current balance is \$32,132
- Most current expenditures were due to the 5<sup>th</sup> grade party. There is still \$1563 left in the budget.
- Please get all reimbursements in no later than June 19<sup>th</sup>.
- The Audit Committee consists of 3 board members. The audit is proposed to be closed by Aug 1<sup>st</sup>.

Vice President of ASP: Andi Kiehl

- Andi will continue working throughout the summer to make improvements to the program. She hopes to move to a system to make sign ups and payments easier.
- She is looking to add additional classes for next year
- Through the school liaison, parents can get financial assistance

Secretary: Emily Bower

- No additional report.

President's Report: Zaina Brown

- Zaina thanked everyone for a great year

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**Principal's Report**

- Ms. Mullen thanked everyone
- Teachers leaving next year include: Mrs. Bebe, Ms. Lawson, Ms. Hecht, and Lisa Depew.

**New Business/Comments**

Nominating Committee Chair: Rachael Tallerico

- The floor was opened for other interested nominees. No new nominees were presented.
- The slate was accepted as-is: President – Theresa Wesley, VP of Family Events – Nargess Latifi, VP of ASP – Andi Kiehle, VP of Fundraising – Latanya Holland, VP of Membership – Dana Laukhuf, Treasurer – Cerra Clough, Secretary – Zaina Brown

**Adjournment**

- Adjournment 7:19 pm