

**PTA Meeting Minutes**  
**John W. Tolbert, Jr Elementary**  
**Thursday January 7, 2021**  
**7:00 PM**

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President Rachael Tallerico called the meeting to order at 7:00pm. In attendance were

Rachael Tallerico- President, Theresa Wesley- Treasurer, Zaina Brown- VP Family Events, Julie Bruno- VP After School Programs, Erin Lau – Secretary, Sabrina Soto – VP Membership, Susan Mullen- Principal, Melissa Melhalchick-Dean of Students, Dana Bober- Assistant Principal, Jaimi Hecht- 4<sup>th</sup> grade teacher, Joseph Dolonich- 5<sup>th</sup> grade teacher, Sara O’Hare- Kindergarten teacher, Monica Buchan- 2<sup>nd</sup> Grade teacher, Dabney Erickson – 3<sup>rd</sup> grade teacher, Erin Zirpoli-1<sup>st</sup> Grade Teacher, Bobbi Desai – SEAC representative

**Approval of Minutes**

The draft minutes were posted on the Tolbert PTA website. There were no changes to the minutes. A motion was made and seconded to approve the minutes. The minutes were approved.

**Officer Reports**

President’s Report: Rachael Tallerico

Spirit wear

- Discussion of a spring spirit wear sales. There is no cost to do another sale. Rachael will talk to the company and open up a spring sale.

Schoology page

- The PTA now has its own Schoology page. Rachael is looking into how to send out a code for parents to access the page. This page will be used for PTA with the new reading buddies program.

Secretary: Erin Lau

- Please get all newsletter updates to Erin by January 13th

Treasurer: Theresa Wesley

- Budget- we are still healthy.
- Still have not received reimbursement requests for grade level grants. We know 5<sup>th</sup> grade will use it for their tshirts. Ms. Hecht will look into 4<sup>th</sup> grade submitting their receipt for VA Studies newsletters.
- There were no refund requests for the excess money collected for Thanksgiving pies. The excess money will be used for staff appreciation.
- We are working with Mrs. Klock to purchase books for the literacy night in February.

Vice President of Family Events: Zaina Brown

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#### Reflections

- Zaina needs to follow up to see how our Tolbert reflections entries have done at the district level.

#### Stem Night

- Working on planning this for March
- Evaluating options for 'live' stem night online with breakout rooms or pre-recorded option
- Ms. Mullen thought a combination of live and pre-recorded would be helpful, similar to synchronous/asynchronous learning
- Also would be helpful to label the activities by grade level

#### Reading Buddies Program – Julie Bruno

- Planning on implementing reading buddies program on Mondays during asynchronous learning
- Will use our PTA schoology page
- The program will be monitored by the PTA
- Asking teachers to put the link on the asynchronous playlists as a 'can do' for Mondays.
- Discussions over how to implement with parent permissions, using google form for signup similar to library form for book check out, and use of breakout rooms.
- Targeting beginning program January 25<sup>th</sup> or February 1<sup>st</sup>.
- Planning on 30 minutes for session.

#### Scavenger hunt – planning for April

Book give away also being planned for later in the semester. We still have over 200 books to give away.

### **Committee Reports**

#### SEAC Report: Bobbi Desai

- There are still 6 positions available on SEAC committee
- There will be an executive committee meeting on 1/18 to review bylaws and redline of bylaws
- Only 27 schools in Loudoun County have SEAC representatives
- Next meeting 2/3. 6-7pm presentation on hidden disability and executive function, 7:15-8pm general meeting
- The last meeting's presentation was on anxiety and was really useful.

#### Staff Appreciation: April Wharton (reported by Rachael Tallerico)

- Planning stages for 2<sup>nd</sup> semester appreciation.

#### 5<sup>th</sup> Grade Party Reported by Melinda White

- Food truck fundraiser was successful.

#### Spirit Night for lunch and dinner 1/9 Wildwood Pizza

### **Principal Reports**

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- 5<sup>th</sup> Grade parents – there are upcoming instrument selection nights at Harper Park and on Feb 10<sup>th</sup> there is a parent night with Harper Park. Parents need to look on Harper Park’s website for the link to the meeting.
- Cultural Fair will be in January. Mrs. Mooney is working on this and it will be recorded.
- Feb 18<sup>th</sup> literacy night.
- School Pictures are being planned for April
- Carol Card Morgan our school nurse retired at the Christmas Holidays. We already have a new school nurse, Denise Atkins.

**Adjournment**

- Adjournment 7:44m