

PTA Meeting Minutes
John W. Tolbert, Jr Elementary
Thursday, December 2, 2021
7:00 PM

President Zaina Brown called the meeting to order at 7:01pm. In attendance were:

Zaina Brown- President, Theresa Wesley- Treasurer, Emily Bower- Secretary, Laura Burger- VP Family Events, Sabrina Soto – VP Membership, Andi Kiehle – VP After School Programs, Dana Laukhuf – VP Fundraising, Melissa Mehalchick - Dean of Students, Dana Bober - Assistant Principal, Jaimi Hecht – 4th Grade Teacher, J. Dolinich – 5th Grade Teacher, Erin Zirpoli – 1st Grade Teacher, Kristie Galati – 3rd Grade Teacher, Ms. Poplawski – Kindergarten Teacher, Ms. Krepinevich – Kindergarten Teacher, Tracy Paradise – ELL Teacher, Casey Stumpf, Kriti Achreja, Lisa Vinayak

Approval of Agenda/ Establish Quorum

The Agenda was emailed. There were no changes to the agenda. Quorum was established.

Approval of Minutes

The draft minutes were emailed. There were no changes to the minutes. Emily Bower motioned for the minutes to be approved from the Nov PTA meeting and Dana Bober seconded the motion. The minutes were approved.

Officer Reports

Treasurer: Theresa Wesley

- There is currently \$29,000 in the bank.
- Funds were collected and expensed to purchase pies for the staff.
- Funds were received from the White House Ornament Sales
- \$850 was banked for the 5th Grade Promotion
- End of year projection is \$22,000
- \$500 is still available for Teacher Grants (each grade level, specialists, etc.)

Vice President of After School Programs: Andi Kiehle

- ASP info was sent out to parents/students
- PTA members will have access to early registration and will receive \$5 discount for each session.
- Help is still needed for checking in students on Thurs. Anyone offering to help will get the session free for their child.

Vice President of Family Events: Laura Burger

- Valentine's Day Dance – event is still being planned.
- There may be an ice skating night in Jan.

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Secretary: Emily Bower

- Emily is hoping to have a newsletter for Jan. Please contact her if you have any announcements, events, suggestions/additions you'd like for her to include no later than Dec 15th.

Vice President of Membership: Sabrina Soto

- We currently have 169 members
- We have hope have an increase in membership with the ASP discount
- Thank you to the teachers who are helping with the ASP

Vice President of Fundraising: as reported by Zaina for Dana Laukhuf

- The Craft Fair has been moved to the spring. Date TBD.
- There have been discussions regarding sponsorship banners for the fence by the school for next year.

President's Report: Zaina Brown

- White House Ornament Fundraiser – last day to order is Dec 10. We sold about 100 in the first round.
- Spirit Wear will be available to purchase on Member Hub through Dec 13th. We will have water bottles, shirts, magnets, etc. They should arrive sometime in Jan.
- Results of Survey for National School Of Excellence: A survey was sent out last month and Tolbert has made it to the next round. There were some concerning results, and we hope to work with parents to make things better for school/parent relationships.

Principal's Report

- Ms. Bober thanked the PTA for the pies and hot chocolate bar.
- All ASP locations have been set.
- They are currently reviewing results from the NSofE surveys. Many concerns of parents as well as decisions being made that affect the school are not made at the school level, so there is not a lot that Tolbert can do as a school.

New Business/Comments

Kriti asked if there are any plans for teacher appreciation activities before the winter break. Zaina let her know the teachers' Favorites Lists should be completed soon so that people can use those for the holidays. Clarification was made that new forms only need to be filled out if previous information has changed or in the case of new teachers. The lists should be available to view on the PTA website soon.

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Next Meeting: January 6th

Adjournment

- Adjournment 7:26 pm