

PTA Meeting Minutes
John W. Tolbert, Jr Elementary
Monday, August 25, 2020
7:00 PM

President Rachael Tallerico called the meeting to order at 7:01pm. In attendance were

Rachael Tallerico President, Melinda Davis, Theresa Wesley, Zaina Brown VP Family Events, Julie Bruno VP After School, Erin Lau Secretary, Sabrina Soto VP Membership, Melissa Mehalchick Dean of Students, Dana Bober Assistant Principal, Susan Mullen Principal

Quorum Certification

A quorum was established.

Approval of Minutes

The draft minutes were posted on the Tolbert PTA website. There were no changes to the minutes. Erin Lau motioned for the minutes to be approved from the July and August PTA Board meetings and Susan Mullen seconded the motion. The minutes were approved.

Officer Reports

President's Report: Rachael Tallerico

Discussion 5th Grade party committee and fundraising

- Partnering with Heritage High School Sports booster to sell discount cards to local companies. Tolbert 5th grade party will receive \$5 for every discount cards Tolbert sells.
- Started application for wholesale approval to sell White House Ornaments.

PTA grant – We did not win the National PTA grant.

Teacher Grants

- Distance Learning grants
 - i. Zaina Brown, will reach out to the committee to begin planning.
 - ii. This grant is separate from teacher grants

Tshirts

- Confirmed we will not be doing House Tshirts this year
- Rachael got quotes from 2 companies Cheer Sports and Holton Design on costs of tshirts. Looking to have a softer tshirt
- We will have our sponsors logos on back of tshirt
- Discussion of selling at cost to PTA members and a couple of dollars over cost to non PTA members. Erin motioned to sell PTA shirts slightly below cost and a little above cost to non PTA members. Sabrina Soto seconded and it passed.

Morning announcements items should be sent to Mr. Chandler

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Week ahead items should be sent to Rachael by 5pm Thursdays so she can get them to Susan Mullen by Thursday evening.

Sprout school supplies are ready to be given out tomorrow during the chromebook pickups.

Lindsey Upp is the volunteer coordinator again this year.

Vice President - Membership Report Sabrina Soto

A. Membership

- a) Planning to have a class contest for membership. Prize will be free ice from Kona ice truck during our spirit event 9/24 5-7pm
- b) Working with Syllan to give a voucher for a free assessment to PTA members.

Vice President – Family Events: Zaina Brown

Working on new Family Events ideas for DL.

- Scavenger hunt – still researching how to implement. Goose Chase App was suggested to look at
- Reflections Program - Zaina and Rachael will attend a virtual meeting from PTA on Reflections and we will try to implement this year.
- Book Swap. Still working on logistics. Plan on hosting this offsite of school.
- Drive in movie. Suggestions of looking for sponsorship or partnering with another school. Also suggested talking to Alamo as they have just started a drive in movie.
- Suggestion of looking at Virtual escape rooms

Vice Fundraising: Dana Laukuf reported by Rachael Tallerico

- We currently have \$3000 in sponsors
- We will not be doing a fall Booster

Treasurer: Theresa Wesley

- Approval of Audit and Budget. Both the audit and the proposed 2020-2021 PTA budget have been posted on the Tolbert PTA website. Teresa motioned for the audit and budget to be approved and Susan Mullen seconded. Both were approved with no changes.
- Budget – put playground refresh on hold
- Reimbursements process is being updated on the PTA website. We will be able to use a google form and submit the form electronically with scanned receipts. Address and phone number are important to include in the requests.
- Requesting grade level grants to be filled out ahead of time for record keeping purposes.

Committee Reports

Staff Appreciation: April Wharton

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- April Wharton is looking at setting up a snack bar for teachers and staff that are in the school.
- Discussion of asking for donations for gift cards for staff

Principal Reports

- Thank you to the PTA for all your work this year to support distance learning
- People are allowed in the school by appointment only. Contact to office if you need to come in to the school
- Tomorrow is chromebook pickup for K-3. Also Tolbert teachers will be calling parents tomorrow.
- Virtual Back to School night is 9/2
- The school day will be recorded for students to be able to watch at another time
- Attendance will be based on completed assignments

Adjournment

- Adjournment 7:52pm