



PTA Meeting Minutes
Tuesday, December 6, 2022

Theresa Wesley called the meeting to order at 7:02pm

Quorum has been met. Approval of agenda.

In Attendance: Theresa Wesley, Cerra Clough, LaTanya Holland, Andi Kiehle, Brittany Sharpe, Dana Bober,

Officer Reports

Secretary: Zaina Brown (absent- Report Given by Theresa)

- Please submit any newsletter content by 12/19, if possible; so that newsletter can be translated to Spanish for a January 1st release date

VP of Fundraising: LaTanya Holland

- Double Good sales just wrapped up on 12/6 - they brought in \$1,422 which will be split 50/50 with the PTA. 16 stores were opened, 9 had active sales.
 - Feedback given that sales were not guaranteed by Christmas, leaving some people to not order as gifts, if selling again next year, perhaps open up before their shipping guarantee deadline.
 - Some members had difficulty placing an order in such a short sales window, but we understand their sales model and the 50/50 profit split is very good
- Winter Wonderland – 12/10 - Setup time confirmed for 8AM with breakdown beginning at 12PM (hoping to finish by 1PM)
 - Breakfast Burritos / Hot Chocolate Bar
 - Shopping for children
 - Family Photos professionally taken for \$10 each
 - Candy Cane Hunt will likely be moved indoors as the forecast calls for rain
 - Still in need of many volunteers, discussed reaching out to high schools for kids in need of volunteer hours for ROTC and other programs (which will be done this week)

VP of Membership: Brittany Sharpe

- 226 members total (3 parents and 1 teacher)

VP of ASP: Andi Kiehl

- Winter sessions begin on January 11, 2023, 2:45PM to 3:45PM timeframe will be resumed and communicated clearly to parents

- PTA member sign-up will open 12/7 at 9PM, then registration for everyone opens 12/9 at 9PM. Advance pay of \$200 for supplies can be sent to teachers with the goal of 12/15th or 16th, and will work with Cerra for disbursement.
- Two classes are taking a break (Crafts and Coloring), however we have added four new classes (Cobra, Painting split on Wednesday/Thursday, Kids Yoga/Movement class). Wednesday is busier than Thursday
- There was an issue when Basketball was canceled last minute for Fall session, will work with Stripe to ensure smoother transactions moving forward

Treasurer: Cerra Clout

- The current balance is \$33,739.01
- See report for full details
- ASP line item looks a bit messy at this time due to the Basketball refunds doubled after Stripe processed after stating they could not, we are working through this and plan to return to a positive balance within the next few weeks
- No Teacher/Grade level grants given at this time, we have \$500 set aside for each grade level to include Specials and Special Education, please have teachers reach out to Cerra for eligibility and guidance
- Shopping incentives from Amazon is doing wonderful (almost as much as Spirit Nights)
- Snowman Factory (budget under 3rd grade economics lesson) has been purchased and will need to be processed for their \$500 reimbursement, this is a separate line item in the budget
- 5th grade party continues to raise money, the Smencils are doing great with over \$2,000 raised

VP of Family Events: Nargess Latifi (absent- Report Given by Theresa)

- Pastries with Parents was a success in November
- STEM night to take place January 26, 2023 from 6-8PM for the first time since the pandemic. Heritage High Nationals Honor Society is putting it on at the school with more information to come, they will take up the gym/cafeteria/music room/art room/library and possibly some hallway space, it is a large event
- More events will be discussed during the January PTA meeting

President's Report: Theresa Wesley

- Closely working with each board member and committee, everyone's hard work is appreciated
- Olivia couldn't make it, but she had staff appreciation with the Thanksgiving Pies.
- Spirit Night from Solo's and Rita's, we are awaiting checks, no further Spirit Nights are currently planned
- Next 5th grade parting planning meeting is January 10th at 6:30PM
- SEAC meeting is on Monday the 12th regarding the transition from early childhood education to Kindergarten, in November's meeting, they reviewed the SEAC survey results, most concerns were centered around LCPS special education (county-wide)
- Email will go out after the 1st of the year requesting additional help, we need someone to step up and arrange more Spirit Nights, an MASC representative and an SEAC representative

LEAF Representative: Lauren Shernoff

- LEAF is on a break until the end of February, in January they will convene and work on budget, but not policy
- Any recommendation or budget concerns can be communicated through your local representative, email is tolbertleaf@gmail.com
- 1.6B budget each year, a lot of cuts expected due to inflation and overall higher costs
- Grand jury report just dropped, feedback is welcome and Lauren will take that feedback to LCPS as requested
- Discussing what LEAF is, which is a collective effort for more accountability and transparency for parents in the LCPS system. LEAF meetings are very informative and LCPS does receive their feedback directly and responds well to recommendations

Principal's Report

Assistant Principal: Dana Bober

- Staff very much appreciates the Thanksgiving pies, great Tolbert tradition
- New head custodian (Ernesto) has started, he was previously with Trailside MS. She will pass along his information for the PTA to be in contact with him
- Of note between now and winter break. Winter sing-along next Friday (12/16) from 1:30PM-2:30PM, this is also Pajama Day
- They are working on getting a new floor installed in the gym, but are unsure of the exact timing

New Business/Comments

- No new business at this time
- Comments regarding best ways to discern information to parents: Morning show is a great way to get information directly to the kids. PTA should communicate to the week ahead (discussed most parents read and respond to this email), the deadline is to be to Susan by Thursday C.O.B to make it for the current week. PTA Facebook page posting works well, along with event creation on Facebook and having those shared out across the Tolbert Facebook page and even the Grade Specific groups
- Next PTA meeting was set for January 10, 2023 at 7PM, if there are any changes, they will be communicated promptly

Adjournment

Theresa made a motion to adjourn the meeting at 8:00pm. Seconded by Brittany Sharpe. Motion carries **7-0-0**.