



## Virtual General Membership Meeting Minutes (DRAFT)

Tuesday, August 31 at 7:00 pm

Theresa Wesley called the meeting to order at 7:02pm

Quorum has been met. Approval of agenda.

In Attendance: Steve Cappelli, Bruce Hart, Stacey Woodhouse, Zaina Brown, Allison Cappelli, Amelia Windle, Andi Kiehle, Brittany Sharpe, Bruce Hart, Casey Stumpf, Cerra Clough, Christie Opauski, Dabney Ericksson, Dana Bober, Dana Laukhuf, Jennifer Canales, Kimberly Blakenship, Krisitie Galati, Kriti Achreja, LaTanya Holland, Lauren Shernoff, Matthew Sharpe, Melissa Mehalchick, Mrs. Gentrup, Mrs. O'hare, Natasha Kwapong, Nicole K, Olivia Henson, Palwisha Waseem, Rachael Tallerico, Shalu Jain, Shannon Glenn, Susan Mullen, T & J Graham, Theresa Wesley, Violeta, Lulet Germa

Dana Laukhuf made the motion to accept agenda, Susan seconded. Vote passes 29-0

### **Zaina Brown – Secretary**

- Motion to pass minutes from Thursday, June 9th; seconded by Dana Laukhuf, motion carried 29-0
- Please submit any newsletter content by 9/15, if possible; so that newsletter can be translated to Spanish for a October 1st release date

### **Nargess Latifi – VP of Family Events**

- Kindergarten Meet & Greet Review
- Movie Night – Sept 30th, new vendor, Ultimate Amusement & ??? Events, still researching pricing and availability, working to finalize date, both are approved vendors

### **LaTanya Holland – VP of Fundraising**

- 1/2 way to \$4,000 goal, still contacting businesses
- If any attendees are business owners, please contact LaTanya
- Double Good Popcorn Fundraiser, will begin 12/2, 4 days...will be given a code, items will ship directly to the buyer, PTA will retain 50% of sales; popcorn is made fresh
- Winter Wonderland Pancake Breakfast
- Still working on a Spring Fundraiser
- Brittany Sharpe will add information to the community newsletter for the Potomac Station Homeowners Association

### **Dana Laukhuf – VP of Membership**

- 93 Members; advertising at Back to School Nights and other Family Events
- Working to pass out information to teachers and families to help all understand all PTA benefits.
- Ms. Mullen to make the push to teachers for future Monday Jeans Days
- More will join with Afterschool Program requirements

### **Andi Kiehle – VP of Afterschool Programs**

- Full three sessions of ASP, fall to start in October, Winter – January/February, Spring – March/April
- New system, submit classes by 8/31/2022 – School Twist, will make the process easier, more work done on the PTA end and will be much smoother
- We would love to have more classes to offer, 10 classes currently
- Sneak Peak – 9/9 Opens...will be able to see all the classes and registration for PTA opens 9/16.
- Must purchase PTA Membership no later than the 14th. General sign up on the 19. Hard close
- on the 23<sup>rd</sup>.
- Budget is able to allow for 4 financial aid kits
- New teachers, extra classes
- Leaders must sign up to be PTA members
- New paperwork should be submitted, 1099 forms

### **Cerra Clough - Treasurer**

- Budget is based on Pre-Covid years
- Starting the year at \$30,474.98
- Hope to have BoosterThon returned to a PTA run event for the 2023-2024 school year
- Screen share of 2022 Budget Report
  - Rachael T – Request made to increase Odyssey of the Mind to \$1,250 – Susan Mullen to help fund this, registration fee has doubled, tournament fees have also increased
- ASP's new setup requires the PTA collects all funds so the numbers appear different from previous years; excited to supply additional funds for financial aid families
- Additional grant for Specialist??
- Replacing Birthday Books so it's a bit larger this year
- Teacher Professional Development Grant is new this year
  - Stay Tuned for how this will work
- Researching playground options
- Higher amount of supplies for the PTA this year
- Hoping to end the year around \$24,057.98
- Cerra – Motion to pass the budget with OM increased to \$1,250; Andi seconds, motion passes 36-0

- Sponsor checks are coming in; payouts can begin now that the budget has passed
- Financial Review – Theresa Wesley – Link in notice with Financial Review, viewable in Google Drive, must be presented to the General Membership; no longer required to vote on this document; thank you to review team - Casey Stumpf, Nikki Marley, and Cerra Clough
- New forms are available for reimbursement are available

#### **Theresa Wesley - President**

- Organizational Chart started in 2021; new one shared on screen; Hunt District no longer exists, we now belong to Loudoun County PTA's
- Theresa Wesley – Makes a motion to adopt new org form, Andi seconds, - motion passes 36-0
- Thanks to all who have helped with all events; thanks to all who have stepped in to help while TW was ill
- Working with Admin to send order forms home with students to order new t-shirts, shut down on the 15th, hard close on the 19th, working with Cheer Sports, \$5 for families/\$3 for the PTA
- Rachael Bryson has organized Spirit Nights, tonight is Dairy Queen
- New Volunteers – Tori Furphy/Sign

#### **Staff Appreciation - Olivia Henson**

- Welcome Back Breakfast Buffet on 8/23/2022
- Working with admin for future events

#### **Reflections – Zaina Brown**

- Possibly combine Pastries with Parents with a display of art

#### **5th Grade Party Committee – Rachael T.**

- Party Planning meeting, food trucks at movie night; Amelia Windle is teacher contact for the party

#### **Odyssey of the Mind – Rachael T.**

- Cerra Clough to co-chair; informational meeting mid-September; regional instructor will be happy to come out for this; Susan will support the program as well; spoke with Shannon Hunter (from 2015) for additional information

#### **School Board Candidacy Forum – Rachael T.**

- Helping to organize an event, all candidates must be invited to the forum, hoping to hold the event during September; has reached out to all Leesburg PTA's for assistance; reached out to Tuscarora AV to help with sound. Staying away from schools where current candidates have students (Tolbert & Harper Park)
- Council meeting on 9/16/2022 – TW will mention the forum to attract volunteers

#### **SEAC – Dana Laukhuf**

- Meeting on 9/7/2022; all are welcome to attend

**MSAAC – Need a volunteer**

- Monthly meetings throughout the year; call for volunteers

**LEAF – Lauren Shernoff**

- Leadership
- New adventure
- Library Books, Parents viewing instructional items as submitted by Governor

**Susan Mullen - Principal's Report**

- Excited to have parents back in the school; please talk to Susan about financial issues
- Thanks to Olivia, Dana, Theresa, Lauren...all members of the PTA...very thankful for all the volunteers
- Happy to bring back WATCH Dogs, Odyssey of the Mind
- House Assembly on 8/31/2022 – Staff is excited to have fun with House Assignments tomorrow
- Please reach out – happy to help

Theresa Wesley – Thanks to all. Hope everything off to a great year.

**NEW BUSINESS**

- Nargess Latifi – Needs a co-chair for BINGO night

10/4 would have been next meeting date; Observance of Yom Kippur; Meeting moved to 10/11 at 7pm

Theresa Wesley – Motion to adjourn at 8:26, Cerra seconds, motion carried 29-0