

Tolbert PTA General Membership Meeting Agenda

March, 12 2024; 7pm – 8:00pm ET

Virtual Only

GoogleMeet: <https://meet.google.com/dpw-zcam-rvr>

Phone: 1-636-287-0714 ;PIN: 935 463 633#

- Meeting called to order (**Theresa**) – 7:03PM
- Secretary's Report (**Lindsey**)
 - Request to approve the minutes from the February 13, 2024 Meeting
 - Lindsey motioned, Jaemi second. Motion to approve passed unanimously
 - Nothing additional for secretary
- Treasurer's Report (**Andi**)
 - Mini Grants are still available
 - Reminder to get reimbursements in by June 1st
 - Please remember to cash checks
 - Details in the Treasurers Report are in the Meeting Folder
- VP of Membership Report (**LaTanya**)
 - 313 members (no change from January)
 - Proposed Changes: Consider a two parent house hold and single parent household membership option
 1. Family - 2 Adults - \$20 (regular)/\$15 (early bird)
 2. Single Adult - \$15 (regular)/\$10 (early bird)
 3. Tolbert Staff - \$10 (regular)/\$8 (early bird)
 4. PTA Board Members - \$10
 - a. Membership Sign up cannot start until 01Jul24; Last Year Early Bird Registration ended 29Sep23 (gives families about 1 month from the start of the school year)
 - Membership changes will be formerly announced at the 09Apr24 meeting and voting will occur in May.
- VP of Family Events Report (**Jaemi**)
 - Family Dance – 26Apr24. The Theme is “Prom with Parents”. We will need volunteers to run concessions and to help set up for the dance around 4:30pm/5:00pm. We will also need volunteers to help clean up. Please email LaTanya at VPmembership@tolbertpta.org to volunteer.
 - The committee is looking into ideas for an item that can be gifted to students/families. More info to come.
- VP of Fundraising Report (**Theresa for Zaina**)
 - Fundraiser planned for 18May24 – Zaina is looking into a vendor fair. More to come
 - Tolbert PTA Scholarship for High School Seniors –
 - Scholarship application – estimated to be available by Friday, 15Mar24.
 - Requirements: 2 recommendations, transcripts, 500 word essay and to provide information on extracurriculars. Topics: overcoming adversity, educational goals, community involvement/service, diversity and inclusion, a role model, an example of resilience and how a senior has experienced personal growth.
 - Awarding 2 \$500 Scholarships - The scholarship will be sent directly to the school (not to the student).
 - Applications will be due 30Apr24 and scholarships will be awarded at the Senior Walk in June

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- VP of ASP (**Theresa for Faliha**)
 - Spring ASP – planning is in underway. PTA member registration will begin 18Mar24-21Mar24. Open for general registration 22Mar24-02Apr24. Canva page and details will be in the 17Mar24 Week Ahead
- President Report (**Theresa**)
 - Nomination Committee Formed: Sara Tuttle, Alyssa Ruminski, Hugo Greyling and will present the nominations for the 2024-2025 Executive Board at the April Meeting
 - 2024-2025 Executive Board Nomination/Voting Process Overview
 - Slate will be provided at 09Apr24 Meeting
 - Elections will occur in May
 - Nominations Committee is in full swing and reaching out to nominees to confirm interest
 - Open Positions:
 - President – if interested, please reach out to Hugo or Theresa. This position can be filled by someone who is not currently on the Executive Board
 - VP of Fundraising – please reach out if interested
 - Loudoun Council of PTAs – discussed process for special events. Require a 60 day notice of Special Events Application (We work through Ms. Bober). It takes 60 days to get approvals through Loudoun County for Large Tents, Inflatables, and things that require a county permit. Other vendors (such as a photo booth) will take about 30 days.
- PTA Committee Reports
 - Staff Appreciation (Olivia) –
 - Teacher Community Builder – 12Mar24
 - Teacher/Staff Appreciation upcoming in May
 - Spirit Nights & Odyssey of the Mind (Theresa for Cerra)
 - Five Below – Spirit Week (Any time during Spring Break, 27Mar24-31Mar24) – You must show the Flyer, 10% of sale will come go to the Tolbert PTA
 - Odyssey of the Mind – 3 teams competed Regional Competition on 24Feb24 and one team advanced to States! Congrats to the team!
 - 5th grade Party (Sabrina) –
 - Kids are voting on a theme (Rock Stars, Travel or Candy Land)
 - Fundraising - Tolbert Socks (ongoing through 21Mar24)
 - Yard Signs will be sold soon
 - Food and Decorations Committees have formed
- Advisory Committee Reports –
 - We are in need of representatives for all three advisory committees. Representatives would attend a monthly meeting. SEAC is virtual but others are in person. Information is shared with PTA and school administration. LEAF representative provides information on policies that are up for review. We can add information to the Week Ahead
 - LEAF – (Theresa until rep identified) – Meeting held 18Mar24 at 5:30pm, General Meeting. This is an in person meeting.
 - SEAC (Theresa until rep identified) –Next meeting on 03Apr24 at 6:00pm. The March Meeting had a presentation on Executive Functioning (Slides in Meeting Folder)
 - MSAAC (Theresa until rep identified) – Meeting tonight, 12Mar24 on a comprehensive update.
- Principal's Report (**Ms Mullen**)
 - 5th Grade Visits Harper Park – 13Mar24
 - 5th Grade Musical on 21Mar24 for Parents
 - A huge Thank you to Olivia for the Community Builder Lunch!

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- Spring Book Fair – this week (March 11th-15th)
- Field Day - June 6th (Rain Date – June 7th)
- Would love to hand out scholarship applications to our Tolbert Mentors while they are here in the building
- A lot of events for April! - DARE Graduation, EXPO
- Superintendent Presentation at Heritage High School next week if there are families that have questions or want to speak with the superintendent

- Open Discussion/New Business/Member Comments (**All**) –
 - Yearly Audit – review team can be formed. The Library also offers a chance for reviewing the financial books

- Next Meeting: April 9th, 7:00pm
 - Officer Slate for the 2024-2025 School Year will be presented at the April 9th Meeting
 - Membership Changes will be formally announced in April

- Meeting Adjourned at 7:33pm

Attendees: Andi Kiehle, Theresa Wesley, Aaron Jones, Casey Stumpf, Bethany Stiles, Erin Zirpoli, Hugo Greyling, LaTanya Holland, Sabrina Soto, James McConnell, Dana Bober, Katie Meyer (Pedrick), Lindsey Hill, Jaemi Carkin, Olivia Hensen, Sarah Sullivan, Susan Mullen, Tracy Paradis